

UD and UDL Train the Trainers Activity #2

Assessing for Qualified Individual

The Universal Design and Review Process for Adult Education (Speer & Jones, 2019) requires designers to first assess who the qualified individual served by the activity/course/program is. This is a necessary step in all adult education training. To practice it today, review Step 1 in the Review Process and apply it to the following scenarios:

- **Scenario One:** You are designing a faculty training event for your institution. Any instructional staff are invited to come to your event.
 - **Your Qualified Individual is:** _____
- **Scenario Two:** You are designing a final project assignment to be used in your class this semester, and if it is successful, you will add the project to your class in future semesters.
 - **Your Qualified Individual is:** _____
- **Scenario Three:** You need to create a welcome video for your online class. It's a week before the class opens to students.
 - **Your Qualified Individual is:** _____
- **Scenario Four:** You want to create a short lecture video for your online class. It's the fourth week of the 15 week term and past the add/drop date for the course.
 - **Your Qualified Individual is:** _____
- **Scenario Five:** You are hosting an on-campus lecture series. Tickets for faculty/staff are \$5, and students with an ID get in free.
 - **Your Qualified Individual is:** _____
- **Scenario Six:** You are the chair of the Nursing Department and need to create an orientation program for all students accepted to your BSN program. Your BSN program has technical standards.
 - **Your Qualified Individual is:** _____
- **Scenario Seven:** You are the chair of the History Department and need to create an orientation program for all students accepted to your BA in American History program.
 - **Your Qualified Individual is:** _____
- **Scenario Eight:** You are a member of your institution's Human Resources Office and you need to create a series of trainings about the upcoming Open Enrollment Period for the State Employee Health Plan.
 - **Your Qualified Individual is:** _____